

SUPPLIER REGISTRATION

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Supplier Registration

Step 1:

To begin the registration process, please click on the following link to access the registration website:

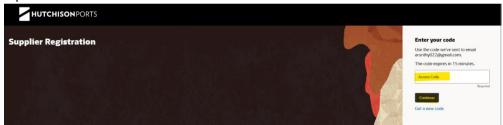
https://fa-ercf-saasfaprod1.fa.ocs.oraclecloud.com/fscmUI/redwood/supplier-registration/register-supplier/register-supplier-verification?id=7riD85P4WTz5SkW03A5dpFA5e%2BaP1TxerCfuo06oARkV1Ot1c24hXsQjMA%3D%3D

Step 2:

Enter the email address to receive the access code for registration.



Input the Access Code received in email.

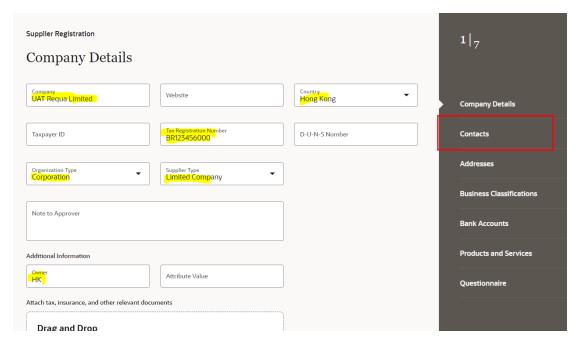


Step 3: Enter the Company Details.

For companies based in Hong Kong, you should fill in BR Number in "Tax Registration Number".

Please choose "HK" as the Owner.

(this means you are registering as a supplier of HK business units of HPH)



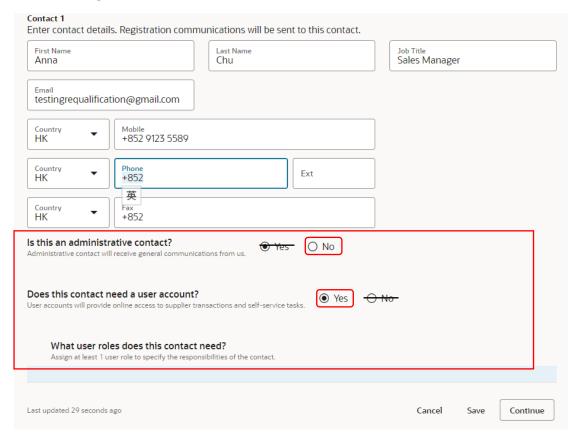
Click "Contacts" to go to next page.

Step 4: Enter Contact

You can submit with more than one Contact Information (such as Sales or Accounting)

Input the Contact Information. Make sure that you click "No" for administrative contact and create user account.

DO NOT change the roles.



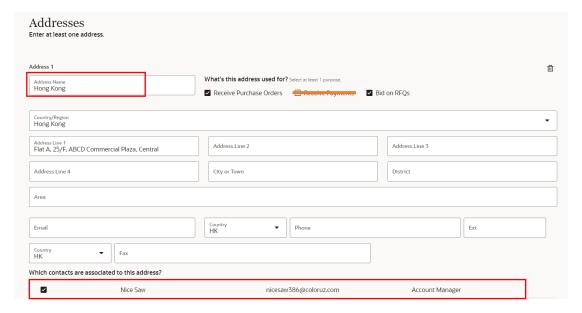
Click "Add Another Contact" to create one more contact. Or click "Continue" to go to next page.

Step 5: Input Address

Input "Hong Kong" as the Address Name

Select the purpose of this address. Select the Contact(s) associated with this address.

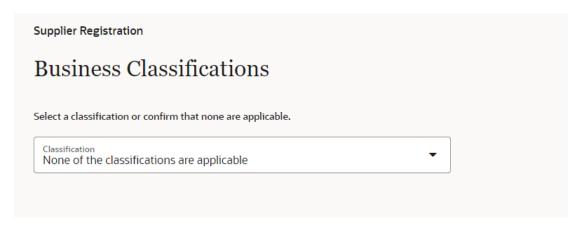
(*Please do NOT select "Receive Payments". We will turn this on only after Finance verification of bank account information.)



Click "Continue" to go to next page.

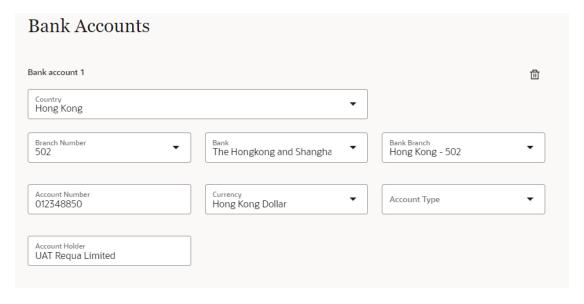
Step 6: Business Classification

Select "None of the classifications are applicable"



Step 7: Enter the bank details

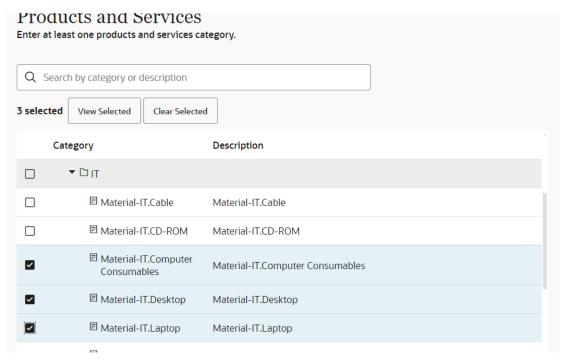
Fill in the information, for example Country, Bank, Account Number, etc.



Step 8: Select the specific product and service offering.

Select the Products and Services you could provide.

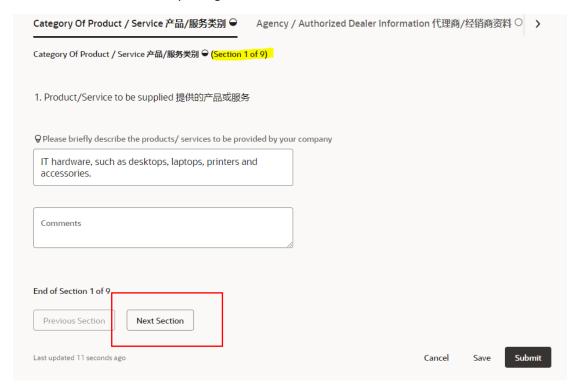
You can refer to the Appendix – List of Purchasing Categories at the bottom of this guideline.



Step 9: Complete the questionnaire

Complete all 9 sections of the questionnaire.

Click "Next Section" after inputting information.

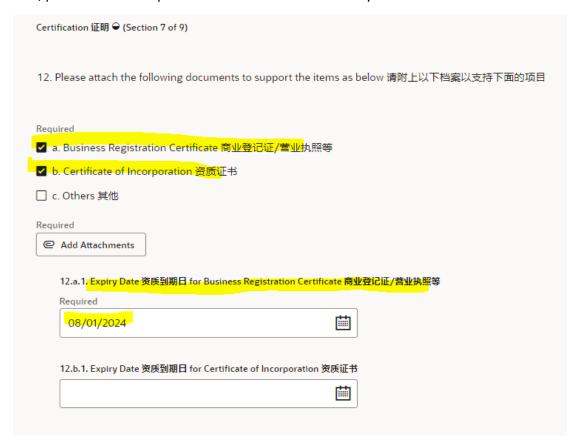


If you are an authorized dealer/ agent of a products, please click yes and provide certificate. You can provide up to 3 agencies.



For Section 7 Certification, please submit BR and CI (if any).

Also, please state the expiration date of the certificate if any.



For Section 8, please review our policies and procedures and declare the acceptance of complying.

13.

Personal information/个人信息:

The information provided by you will be used for assessing your application. Apart from this purpose, y Privacy Policy)

您提供的信息仅用于评估您的登记申请,除非经法律授权要求提供信息,否则将不会被提供给任何第三方。

Anti-Fraud and Anti-Bribery Policy/反欺詐和反賄賂政策:

The Vendor confirms and undertakes it shall, and shall cause its employee, servants, agents or sub-consubject matter.

供应商确认并承诺,将促使其员工、雇员、代理人或分包商遵守所有适用的反欺诈和反腐败法律法规以及I

Personal Data Governance/個人資料管理:

The Vendor undertakes that it shall comply with HPH Trust Group companies' policy and procedures in 供应商承诺,遵守HPHT关于个人数据管理的守则和程序。(Personal Data Governance)

Code of Conduct/行为守则:

The Vendor undertakes that it shall comply with the code of conduct of HPH Trust Group companies's ; 供应商承诺遵守HPHT的行为守则政策。(Code of Conduct)

Non-collusive Tendering Certificate/不合谋投标确认书:

The Vendor undertakes that it shall comply with the Non-collusive Tendering Certificate.

供应商承诺遵守不合谋投标确认书。(Non-collusive Tendering Certificate)

♥I/We agree the above code of policy and procedures. 我/我们同意上述政策和程序守则

♥ View attachments

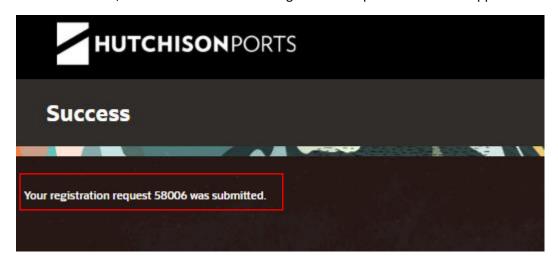
Required

O a. Yes

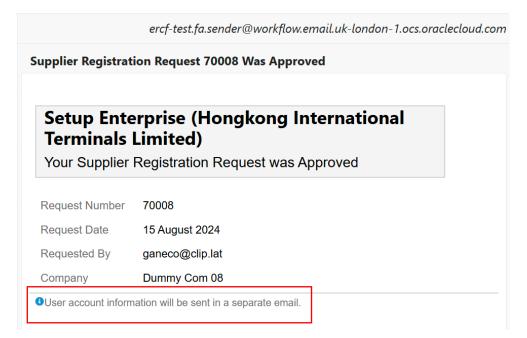
Step 10: Declare the correctness of the information and click "Submit"



After submission, a "Success" screen and a registration request number will appear.

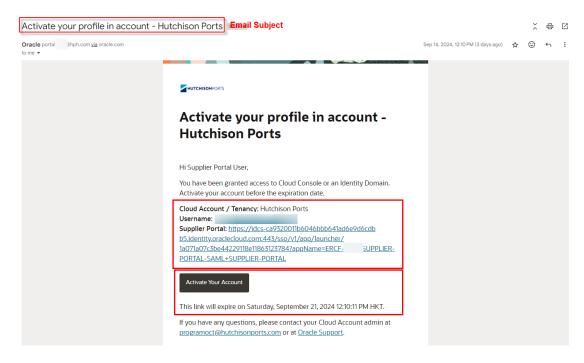


You will receive an email after your registration approved.



Activate Your Account at the Very First Time

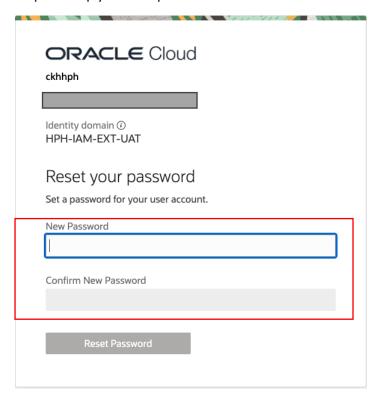
Step 1: You will receive an email to activate your profile.



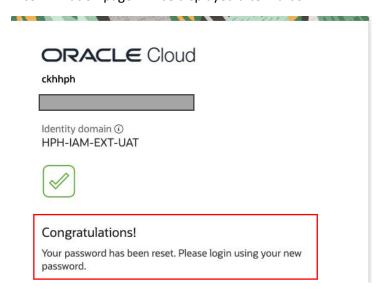
Step 2: Bookmark the Supplier Portal link. Your email address will be your username.

Step 3: Click 'Activate Your Account' button before the expiration. The link will be valid for 7 days.

Step 4: Setup your own password



A confirmation page will be displayed afterwards.

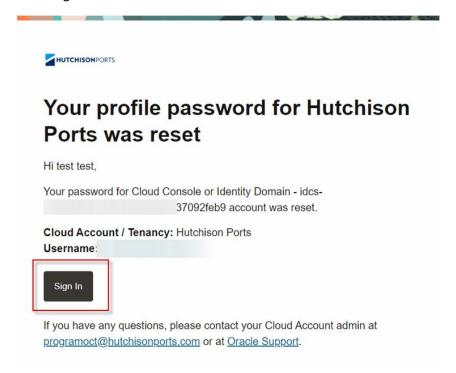


Step 5: Set the default verification method

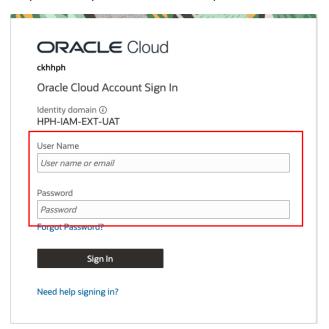
Once password was reset, the following confirmation email with below email subject will be received.

Oracle P Your profile password for Hutchison Ports was reset

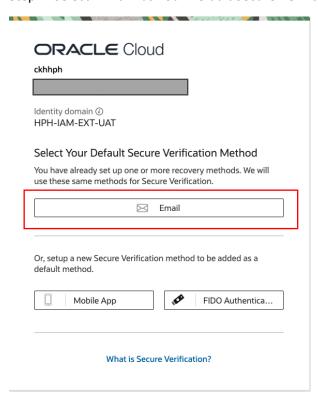
Click "Sign In" button on the confirmation email.



Step 6: Enter your user name and password and Click "Sign In"



Step 7: Select "Email" as Your Default Secure Verification Method

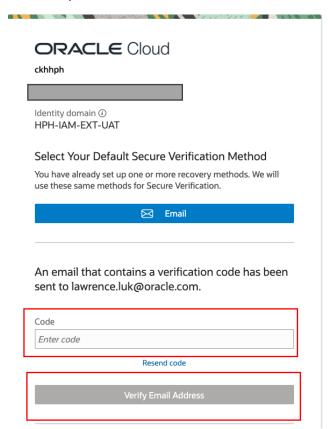


Step 8: Input the Verification Code

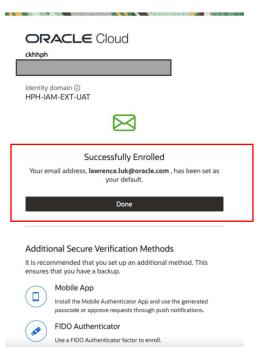
An email with a verification code has been sent to your email.

Check your email and Enter the Code

Click Verify Email Address



A confirmation page will be displayed.

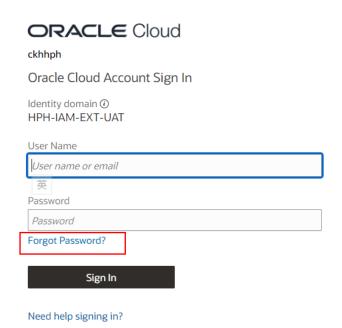


Link to login the system:

https://idcs-

d56c20507be443f79ad903537092feb9.identity.oraclecloud.com/sso/v1/app/launcher/7871 2faa5edb49839328f01abadcc0f9?appName=ERCF-SUPPLIER-PORTAL-SAML+ERCF-SUPPLIER-PORTAL-SAML

- *** If your account activation link expired, click the above link and then click Forgot Password.
- *** Please refer to Supplier Portal Guidelines for the normal login steps.



Appendix: List of Purchasing Categories

Purchasing Category
Material-Civil.Bollard
Material-Civil.Cement Products
Material-Civil.Fender
Material-Civil.Grating Cover
Material-Civil.Yard
Material-Communication.Hand-held Portable Radio
Material-Communication.Intercom System
Material-Communication.Leaseline
Material-Communication.Mobile Telephone
Material-Communication.PABX System
Material-Communication.Pager
Material-Communication.Phone Mail System
Material-Communication.Telecommunication
Material-Communication.Telephone
Material-Engineering.Accumulator
Material-Engineering.Air Conditioning Unit
Material-Engineering.Air conditioning Unit-General
Material-Engineering.Air conditioning Unit-System
Material-Engineering.Air conditioning Unit-Vehicle
Material-Engineering.Battery
Material-Engineering.Bearing
Material-Engineering.Blower & Fan
Material-Engineering.Bollard
Material-Engineering.Bolt & Nut
Material-Engineering.Brake
Material-Engineering.Bushing
Material-Engineering.Cable
Material-Engineering.Cable-Crane
Material-Engineering.Carbon Brush
Material-Engineering.Card
Material-Engineering.Chain & Accessories
Material-Engineering.Circuit Breaker
Material-Engineering.Cleaner
Material-Engineering.Cleaning Equipment
Material-Engineering.Coil
Material-Engineering.Compressor
Material-Engineering.Connector & Nipple
Material-Engineering.Consumable Parts For Maintenance
Material-Engineering.Controller
Material-Engineering.Coupling
Material-Engineering.Cushion
Material-Engineering.Cylinder

Material-Engineering.Cylinder-Air
Material-Engineering.Cylinder-Hydraulic
Material-Engineering.Dynamo
Material-Engineering.Electrical-Fuji
Material-Engineering.Electrical-General
Material-Engineering.Electrical-IFM
Material-Engineering.Electrical-IGUS
Material-Engineering.Electrical-Siemens
Material-Engineering.Electrical-Wampfler
Material-Engineering.Electrical-Yaskawa
Material-Engineering.Engine & Genset
Material-Engineering.Filter
Material-Engineering.Filter-Air
Material-Engineering.Filter-Fuel
Material-Engineering.Filter-Hydraulic
Material-Engineering.Filter-Oil
Material-Engineering.Filter-Water
Material-Engineering.Flap
Material-Engineering.Flipper
Material-Engineering.Fuse
Material-Engineering.Gasket
Material-Engineering.Gauge, Sensor & Indicator
Material-Engineering.Gear
Material-Engineering.Gear Box
Material-Engineering.Gear Reducer
Material-Engineering.Generator Set
Material-Engineering.Hardware
Material-Engineering.Hardware-General
Material-Engineering.Horn & Buzzer
Material-Engineering.Hose
Material-Engineering. Hydraulic Hose & Accessories
Material-Engineering.Hydraulic Pump
Material-Engineering.Hydraulic Valve
Material-Engineering.Lamp & Lighting & Flood Light
Material-Engineering.Lining & Pad
Material-Engineering.Lock & Pin
Material-Engineering.Magnetic Contactor
Material-Engineering.Manlift & Accessories
Material-Engineering.Mechanical-General
Material-Engineering.Mechanical-Machine Shop
Material-Engineering.Mechanical-MES
Material-Engineering.Mechanical-MHI
Material-Engineering.Mechanical-Rail
Material-Engineering.Mechanical-Rail Clip
Material-Engineering.Mechanical-Robway

Material-Engineering.Mechanical-SHI
Material-Engineering.Mechanical-Spreader
Material-Engineering.Mechanical-ZPMC
Material-Engineering. Motors
Material-Engineering.Motors-Diesel
Material-Engineering.Motors-Electrical
Material-Engineering.Motors-Hydraulic
Material-Engineering.Muffler
Material-Engineering.Oil Seal
Material-Engineering.O-Ring
Material-Engineering.Paint
Material-Engineering.Parts
Material-Engineering.Parts-Bosch
Material-Engineering.Parts-Construction
Material-Engineering.Parts-Electrical
Material-Engineering.Parts-Electronic
Material-Engineering.Parts-Engine
Material-Engineering.Parts-Engine-Cummins
Material-Engineering.Parts-Engine-Scania
Material-Engineering.Parts-Engine-Volvo
Material-Engineering.Parts-Engine-Yuchai
Material-Engineering.Parts-Fantuzzi
Material-Engineering.Parts-Iron-Steel
Material-Engineering.Parts-Kalmar
Material-Engineering.Parts-Mechanical
Material-Engineering.Parts-Plastic
Material-Engineering.Parts-Sany
Material-Engineering.Parts-SMV
Material-Engineering.Parts-Vehicle
Material-Engineering.Parts-Vehicle-Isuzu
Material-Engineering.Parts-Vehicle-MAN
Material-Engineering.Parts-Vehicle-Mitsubishi
Material-Engineering.Parts-Vehicle-Nissan
Material-Engineering.Parts-Vehicle-Special Vehicle
Material-Engineering.Parts-Vehicle-Toyota
Material-Engineering.Plug
Material-Engineering.Pump
Material-Engineering.Pump-Electrical
Material-Engineering.Pump-Hydraulic
Material-Engineering.Push Button
Material-Engineering.Radiator
Material Engineering Reclaimed (Recycled Tyre)
Material-Engineering Refer System & Accessories
Material-Engineering.Relay
Material-Engineering.Repair Kit

Material-Engineering.Resistor
Material-Engineering.Resistor, Capacitor, Thyristor & Diode
Material Engineering Soul & Realing
Material-Engineering.Seal & Packing
Material-Engineering.Shaft
Material-Engineering.Sheave
Material-Engineering.Sleeve
Material-Engineering.Solenoid
Material-Engineering.Spreader
Material-Engineering.Spring
Material-Engineering.Starter Motor
Material-Engineering.Strainer
Material-Engineering.Switch
Material-Engineering.Tank
Material-Engineering.Tools
Material-Engineering.Transmission
Material-Engineering.Tube
Material-Engineering.Tyre
Material-Engineering.Tyre-Industrial
Material-Engineering.Tyre-Solid
Material-Engineering.Valve
Material-Engineering.V-Belt
Material-Engineering. Vibration Damper
Material-Engineering. Welding Consumables
Material-Engineering. Welding Tools
Material-Engineering.Wheel
Material-Engineering.Wire Rope
Material-Facility Maintenance.Fire Services System & Accessories
Material-Facility Maintenance.Lift System & Accessories
Material-Facility Maintenance.Miscellaneous Facility Maintenance
Material-Facility Maintenance.Miscellaneous-Electrical Service
Material-Facility Maintenance. Security System & Accessories
Material-Facility Maintenance. Ventilation System & Accessories
Material-Fuel.Gas & Oil
Material-Fuel.Grease
Material-Fuel.Lubricant
Material-IT.Cable
Material-IT.CD-ROM
Material-IT.Computer Consumables
Material-IT.Desktop
Material-IT.Laptop
Material-IT.Mainframe Software
Material-IT.Mainframe System
Material-IT.Modem
Material-IT.Monitor

Material-IT.Network Equipment
Material-IT.Printer
Material-IT.Scanner Material-IT.Servers
Material-IT.Software
Material-IT.UPS
Material-Office Equipment.Audio System
Material-Office Equipment.Binding Machine
Material-Office Equipment.Camera
Material-Office Equipment.Clock Card System
Material-Office Equipment.Copier
Material-Office Equipment.Electrical Appliances
Material-Office Equipment.Facsimile
Material-Office Equipment.Laminator
Material-Office Equipment.Medical Center Equipment
Material-Office Equipment.Miscellaneous
Material-Office Equipment.Panaboard
Material-Office Equipment.Paper Shredder
Material-Office Equipment.Printer
Material-Office Equipment.Projector
Material-Office Equipment.Sports Center Equipment
Material-Office Equipment.Video Recorder
Material-Office Supplies.Distilled Water
Material-Office Supplies.Fax Toner
Material-Office Supplies.Furniture
Material-Office Supplies.Gift & Premium
Material-Office Supplies.Magazine & Newspaper
Material-Office Supplies.Miscellaneous
Material-Office Supplies.Pantry & First Aids Items
Material-Office Supplies.Paper
Material-Office Supplies.Printing
Material-Office Supplies.Stationery
Material-Office Supplies.Subscription
Material-Office Supplies.Uniform
Material-Offices & Guardhut Maintenance
Material-Operation Equipment.Barge
Material-Operation Equipment.Bridge Crane
Material-Operation Equipment.Container
Material-Operation Equipment.Empty Container Handler
Material-Operation Equipment.Empty Container Handler Material-Operation Equipment.Engine
· · · · · · · · · · · · · · · · · · ·
Material Operation Equipment Frontlander
Material Operation Equipment Lighter
Material-Operation Equipment.Lighter
Material-Operation Equipment.Mobile Harbour Crane
Material-Operation Equipment.Quay Crane

laa
Material-Operation Equipment.Quayside Jib Crane
Material-Operation Equipment.Rail Mounted Gantry Crane
Material-Operation Equipment.Reach Stacker
Material-Operation Equipment.Reefer
Material-Operation Equipment.RTGC (Remote Control Hybrid)
Material-Operation Equipment.Rubber Tyre Gantry Crane
Material-Operation Equipment.Rubber Tyre Gantry Crane (Conventional)
Material-Operation Equipment.Rubber Tyre Gantry Crane (Hybrid)
Material-Operation Equipment.Spreader
Material-Operation Equipment.Straddle Carrier
Material-Operation Equipment.Tractor
Material-Operation Equipment.Trailer
Material-Operation Equipment.Tugboat
Material-Operation Equipment.Vehicle
Material-Operation Equipment.Vessel
Material-Operation Supplies.Lifting, Lashing Equipment & Accessories
Material-Operation Supplies.Pallet
Material-Operation Supplies.Wire Sling
Material-Others.Others
Material-Parts.Hardware-Building Materials
Material-Parts.Hardware-General
Material-Parts.Hardware-Tool
Material-Safety.Safety Equipment
Material-Safety Supplies & Consumables
Material-Security Equipment
Material-Traffic Signs & Security Consumables
Service-Administration.Office
Service-Administration.Others
Service-Administration.Transportation
Service-Catering.Canteen
Service-Catering.Restaurant
Service-Civil Work.Asphalt Paving
Service-Civil Work.Cable Laying
Service-Civil Work.Concrete Paving
Service-Civil Work.Fender Maintenance
Service-Civil Work.Grating Cover Replacement
Service-Civil Work.Lay-out Painting
Service-Civil Work.MiscDenso Tape and anode maintenance
Service-Civil Work.MiscDesilting works
Service-Civil Work.MiscElectrical Service
Service-Civil Work.MiscPumping Work
Service-Civil Work.MiscRenovation Work
Service-Civil Work.MiscRTGC Tie down
Service-Civil Work.MiscSignage works
Service-Civil Work.Miscsteel work

Coming Civil Work Mica Structural rappin
Service-Civil Work.MiscStructural repair
Service-Civil Work.MiscWater proofing works
Service-Civil Work.Miscellaneous Civil Work
Service-Civil Work.Paving-Concrete wall repairing
Service-Civil Work.Paving-Construction works
Service-Civil Work.Paving-Underdeck concrete repairing
Service-Civil Work.Paving-Yard cable ducting/drawpits
Service-Civil Work.Paving-Yard drainage construction
Service-Civil Work.Paving-Yard water/hydrant pipe system
Service-Cleaning.Equipment
Service-Cleaning.Equipment-Water Tank
Service-Cleaning.Laundry
Service-Cleaning.Office Cleaning
Service-Cleaning.Pest Control
Service-Cleaning.Sanitary Services
Service-Cleaning.Telephone
Service-Cleaning.Vehicle
Service-Cleaning.Yard
Service-Consultancy.Engineering
Service-Consultancy.IT
Service-Consultancy.Operation
Service-Consultancy.Others
Service-Consultancy.Security
Service-Courier.Local
Service-Courier.Overseas
Service-Disposal.Chemcial Waste
Service-Disposal.Document
Service-Disposal.Equipment
Service-Disposal.Office Supplies
Service-Disposal.Sewage
Service-Disposal.Tyre
Service-Disposal.Waste Liquid
Service-Disposal.Waste Metal
Service-Disposal.Waste Solid
Service-Engineering.Air Conditioning Unit Maintenance
Service-Engineering.Brake System Maintenance
Service-Engineering.Cable(Festoon)
Service-Engineering.Coil
Service-Engineering.Contractor Maintenance
Service-Engineering.Contractor Maintenance
Service-Engineering.Coupling Service-Engineering.Crane Relocation Service
Service-Engineering Cylinder
Service-Engineering Electronic Ports
Service-Engineering. Electronic Parts
Service-Engineering.Engine Maintenance

10
Service-Engineering.Engine Reconditioning
Service-Engineering.Gear Reducer
Service-Engineering.General Labour
Service-Engineering.Generator Set Maintenance
Service-Engineering.Lighting Maintenance
Service-Engineering.Lining & Pad
Service-Engineering.Manlift Maintenance
Service-Engineering.Mechanical Works
Service-Engineering.Motor Maintenance
Service-Engineering.Pumps
Service-Engineering.Radiator Maintenance
Service-Engineering.Resistor
Service-Engineering.Spring(Leaft)
Service-Engineering.Starter Motor
Service-Engineering.Tool
Service-Engineering.Trailer Maintenance
Service-Engineering.Transmission Maintenance
Service-Engineering.Tyre Recapped
Service-Engineering.Tyre Replacement
Service-Engineering.Valve
Service-Engineering.Wire Rope Replacement
Service-Equipment Maintenance.Barge
Service-Equipment Maintenance.Bridge Crane
Service-Equipment Maintenance.Catering
Service-Equipment Maintenance.Communication
Service-Equipment Maintenance.Container
Service-Equipment Maintenance.Crane
Service-Equipment Maintenance.Crane-Repair works
Service-Equipment Maintenance.Forklift
Service-Equipment Maintenance.Frontloader
Service-Equipment Maintenance.IT
Service-Equipment Maintenance.Lighter
Service-Equipment Maintenance.Mobile Harbour Crane
Service-Equipment Maintenance.Office
Service-Equipment Maintenance.Quay Crane
Service-Equipment Maintenance.Quayside Jib Crane
Service-Equipment Maintenance.Rail Mounted Gantry Crane
Service-Equipment Maintenance.Reach Stacker
Service-Equipment Maintenance.Rubber Tyre Gantry Crane
Service-Equipment Maintenance.Spreader
Service-Equipment Maintenance.Stackreacher
Service-Equipment Maintenance.Straddle Carrier
Service-Equipment Maintenance.Tractor
Service-Equipment Maintenance.Trailer
Service-Equipment Maintenance.Tugboat

Louisian Factoria Matter and MDC
Service-Equipment Maintenance.UPS
Service-Equipment Maintenance.Vehicle
Service-Equipment Maintenance.Vessel
Service-Equipment Maintenance.Yacht
Service-Facility Maintenance.Air Conditioning
Service-Facility Maintenance.Air conditioning-Air receiver
Service-Facility Maintenance.Air conditioning-Miscellaneous
Service-Facility Maintenance.Air conditioning-System
Service-Facility Maintenance.Car Washing
Service-Facility Maintenance.Computer Room
Service-Facility Maintenance.Computer Room-Setup & Maintenance
Service-Facility Maintenance.Diesel Fuel Oil Task
Service-Facility Maintenance.Drainage
Service-Facility Maintenance.Drainage-Plumping & drainage (building)
Service-Facility Maintenance.Electrical Appliances
Service-Facility Maintenance. Electrical Appliances-Catering
Service-Facility Maintenance. Electrical Appliances-Kitchen Equipment
Service-Facility Maintenance. Electrical Service
Service-Facility Maintenance.Fire Services
Service-Facility Maintenance.Gardening
Service-Facility Maintenance.High/Low Voltage Station
Service-Facility Maintenance.IT Network
Service-Facility Maintenance.Lift Maintenance
Service-Facility Maintenance.Lighting Tower
Service-Facility Maintenance.Lighting tower-Electrical
Service-Facility Maintenance.Lighting tower-Maintenance & repainting
Service-Facility Maintenance.LPG Inspection
Service-Facility Maintenance.MiscCentral Heating System
Service-Facility Maintenance.MiscPumping Works
Service-Facility Maintenance.MiscRoller shutter & metal work
Service-Facility Maintenance.MiscWeighing device service
Service-Facility Maintenance.Purifier Tank
Service-Facility Maintenance.Renovation work-Carpet works
Service-Facility Maintenance.Renovation work-Fitting out
Service-Facility Maintenance.Renovation work-Funiture works
Service-Facility Maintenance.Renovation work-Painting
Service-Facility Maintenance.Utilities
Service-Facility Maintenance.Wastewater Disposal Plant
Service-HR.HR Agent
Service-HR.Service-HR
Service-IT.Service-IT
Service-IT.Software-Crane Related
Service-Lease.Engineering/Operation Equipment
Service-Lease.Lifting Platform
Service-Lease.Office

Service-Lease.Photocopier
Service-Lease.Security Equipment
Service-Lease.Vehicle
Service-Lease. Vending Machine
Service-Lease.Warehouse
Service-Lease.Water Purifier
Service-Medical.Insurance
Service-Medical.Panel Doctors
Service-Operation.CFS
Service-Operation.Cr3
Service-Operation.Depot Service-Operation.Drayage
Service-Operation.Drayage Service-Operation.Drayage-External
Service-Operation.Drayage-External
Service-Operation.Edujpment Operators
Service-Operation. Equipment Operators Service-Operation. Fuel Refilling
Service-Operation: del Reminig
Service-Operation. Reeler Handling Service-Operation. Stevedoring
Service-Operation. Traffic Team
Service-Operation: Traffic Team Service-Others.Others
Service-Others.Others-Freight Charges
Service-Security.Armory Service-Security.Cash Delivery
Service-Security.Cash Delivery Service-Security.Guard Services
Service-Shipment.Devanning
Service-Shipment.Forwarder
Service-Shipment.Revenue Related
Service-Shipment.Service-Shipment
Service-Simplifient.
·
Service-Special Function.Photographer Service-Special Function.Production House
·
Service-Special Function.Public Relations Service-Special Function.Ship Repairing
Service-Special Function. Translation
Service-Survey.3rd Party Inspection Service
Service-Survey.Air Quality
Service-Survey. Damaged Goods
Service-Survey.Equipment Loading Service-Survey.Lifting & Lashing Equipment
Service-Survey.Lubricant Oil Service-Survey.Others
Service-Survey.Soil Contamination
Service-Survey. Waste Water
Service-System Maintenance CCTV
Service-System Maintenance Communication
Service-System Maintenance.Security

Service-Training.Engineering Technical
Service-Training.IT Technical
Service-Training.Language
Service-Training.People Development
Service-Training.Professional
Service-Transportation.Barge/Vessel
Service-Transportation.Company Bus
Service-Transportation.Office Removal
Service-Travel.Hotel
Service-Travel.Travel Agent